

PBR Community Development District

Minutes of Meeting

The Auditor Selection Committee Meeting for the PBR Community Development District, was called to order 11:01 a.m. on Friday, May 24, 2019 at 3615 Lionel Rd, Mims, Florida 32754.

Renee Milza	Committee Member
Kristina Circelli	Committee Member
Vincent Lacerenza	Committee Member
Brian Fredley	Committee Member

Also present were:

Jane Gaarlandt	PFM	
Sonali Patil	PFM	(via phone)
Rachel Greshes	PFM	(via phone)
Mark Watts	Cobb Cole, P.A.	(via phone)

FIRST ORDER OF BUSINESS

Roll Call

The Auditor Selection Committee meeting for the PBR Community Development District was called to order at approximately 11:01 a.m. Those in attendance are listed above.

SECOND ORDER OF BUSINESS

Review and Approval of Audit Documents

- a) Audit RFP Notice**
- b) Instructions to proposers**
- c) Evaluation Criteria- with and without price**

Ms. Gaarlandt explained the Audit process to the Committee. The Committee reviewed the Audit RFP notice. Ms. Gaarlandt suggested August 12, 2019 as the deadline for submitting the proposals and then Staff would bring them back for the August meeting.


Ms. Gaarlandt asked the Committee if they would like to include price in the evaluation criteria.

ON MOTION by Ms. Milza, seconded by Mr. Fredley, with all in favor, the Committee approved the RFP Notice and authorized Staff to run the RFP and chose the Evaluation Criteria to include price.

THIRD ORDER OF BUSINESS

Adjournment

The Auditor Selection Committee was adjourned.


Secretary/Assistant Secretary


Chairman/Vice-Chairman