

PBR Community Development District

Minutes of Meeting

The Board of Supervisors Meeting for the PBR Community Development District, was called to order 11:03 a.m. on Friday, May 22, 2020 Via conference call due to the COVID-19 Executive Order 20-112 extending COVID-19 Executive Order 20-69.

Sans Lassiter	Board Member	(via phone)
Brian Fredley	Board Member	(via phone)
Renee Milza	Board Member	(via phone)
Kristina Circelli	Board Member	(via phone)
Vincent Lacerenza	Board Member	(via phone)

Also present were:

Jane Gaarlandt	PFM	(via phone)
Christina Hanna	PFM	(via phone)
Lubna Sikder	PFM	(via phone)
Mark Watts	Cobb Cole, P.A.	(via phone)

FIRST ORDER OF BUSINESS

Roll Call

The Board of Supervisors meeting for the PBR Community Development District was called to order at approximately 11:03 a.m. Those in attendance are listed above.

SECOND ORDER OF BUSINESS

Public Comment Period

There were no public comments at this time.

THIRD ORDER OF BUSINESS

**Consideration of Letter from
Supervisor of Election
Regarding Qualified Electors**

Ms. Gaarlandt noted the District is required to state on the record the number of qualified electors. As of April 15, 2020 the District has no registered voters in the District.

FOURTH ORDER OF BUSINESS

**Consideration of the Minutes
from the August 23, 2019**

**Auditor Selection Committee
and Board of Supervisors'
Meetings**

The Board reviewed the Minutes from the August 23, 2019 Auditor Selection Committee and Board of Supervisors' Meetings.

ON MOTION by Ms. Circelli, seconded by Mr. Lacerenza, with all in favor, the Board approved the Minutes from the August 23, 2019 Auditor Selection Committee and Board of Supervisors' Meetings.

FIFTH ORDER OF BUSINESS

**Consideration of Resolution
2020-01, Designating Date,
Time, and Location for a
Landowners' Meeting and
Election**

Ms. Gaarlandt suggested November 13, 2020 at the Library at 11:00 a.m. and only the Landowner or the Landowner proxy are required to attend.

ON MOTION by Ms. Milza, seconded by Ms. Circelli, with all in favor, the Board approved Resolution 2020-01, Designating Date, Time, and Location for a Landowners' Meeting and Election for November 12, 2020 at the Library at 11:00 a.m.

SIXTH ORDER OF BUSINESS

**Review of Public
Infrastructure Fee Collections**

The Board reviewed the Public Infrastructure Fee Collections. No action is required by the Board. Mr. Watts stated this District had no issues and the fees have been continuing to cover the note cost. Ms. Sikder confirmed.

SEVENTH ORDER OF BUSINESS

**Consideration of Resolution
2020-02, Approving a
Proposed Budget for Fiscal**

**year 2020-2021 and Setting a
Public Hearing Date Thereon**

Ms. Gaarlandt suggested August 28, 2020 at 11:00 a.m. at the Library if the meeting takes place in person. Ms. Gaarlandt stated there is a slight increase to the budget due to an increase in insurance. Ms. Sikder stated the total increase was \$585.00 among three-line items. There was a deduction for copies, a slight increase to website maintenance, and an increase to the General Insurance. She also noted the Budget is developer funding and the District will only be billed as expenses are incurred.

ON MOTION by Ms. Milza, seconded by Mr. Lacerenza with all in favor, the Board approved Resolution 2020-02, Approve a Proposed Budget for Fiscal Year 2020-2021 and Setting a Public Hearing Date for August 28, 2020 at 11:00 a.m. at the Library.

EIGHTH ORDER OF BUSINESS

**Consideration of Proposal for
Annual Engineering
Inspection**

Mr. Watts explained this inspection is now required under Florida Law. It is incorporated into the budget which is only billed on an as incurred basis but it is required to comply with the Statutory requirements and he recommended approval.

ON MOTION by Ms. Milza, seconded by Mr. Fredley, with all in favor, the Board approved the Proposal for Annual Engineering Inspection.

NINTH ORDER OF BUSINESS

**Ratification of Funding
Request Numbers 128 - 134**

The Board reviewed funding requests 128-134 that were previously approved by the Chair and funded. Ms. Gaarlandt requested the Board's ratification.

ON MOTION by Mr. Lassiter, seconded by Ms. Milza, with all in favor, the Board ratified Funding Request Numbers 128– 134.

TENTH ORDER OF BUSINESS

**Review of District's
Financial Position**

The Board reviewed the statements of the District's Financial Position. There was no action required by the Board.

ELEVENTH ORDER OF BUSINESS

**Staff Reports
Audience Comments
Supervisor Requests
Adjournment**

District Attorney - No Report

District Manager - No Report

There was no further business to discuss. Ms. Gaarlandt requested a motion to adjourn.

ON MOTION by Ms. Milza, seconded by Mr. Lassiter, with all in favor the May 22, 2020 Board of Supervisors' meeting for the PBR Community Development District was adjourned.


Secretary/Assistant Secretary


Chairman/Vice-Chairman